

## Individual Decision

---

<b>Title of Report:</b>	<b>Environment and Public Protection Directorate Plan 2005-08</b>		
<b>Report to be considered by:</b>	<b>Portfolio Members for Environment and Public Protection</b>	<b>on:</b>	<b>21<sup>st</sup> April 2005</b>
<b>Forward Plan Ref:</b>	<b>ID0946</b>		

---

**Purpose of Report:**

To seek approval for the Environment and Public Protection Service Plan 2005-08

---

**Recommended Action:**

- (1) To approve the Directorate Plan for Environment and Public Protection
- (2) That the Corporate Director (Environment and Public Protection) in consultation with the Portfolio Members, be delegated to make minor changes to the Directorate Plan in the light of future national guidance, and to reflect any changes that are required to the Council's Budget and Policy Framework.

**Reason for decision to be taken:**

- To set out the key objectives and work programme for the Directorate for 2005-08

**List of other options considered:**

N/a

**Key background documentation:**

- West Berkshire Community Plan 2003-08
- West Berkshire Corporate Plan 2003-08

<b>Portfolio Member:</b>	Councillor Royce Longton
<b>Tel. No.:</b>	0118 983 3952
<b>E-mail Address:</b>	rlongton@westberks.gov.uk

<b>Portfolio Member:</b>	Councillor Owen Jeffery
<b>Tel. No.:</b>	01635 866081
<b>E-mail Address:</b>	Ojeffery@westberks.gov.uk

<b>Portfolio Member:</b>	Councillor Sally Hannon
<b>Tel. No.:</b>	01635 846855
<b>E-mail Address:</b>	Shannon@westberks.gov.uk

<b>Portfolio Member:</b>	Councillor Bill Drummond
<b>Tel. No.:</b>	01635 552764
<b>E-mail Address:</b>	Bdrummond@westberks.gov.uk

**Contact Officer Details**

**Name:** John Ashworth  
**Job Title:** Corporate Director (Environment and Public Protection)  
**Tel. No.:** 01635 519587  
**E-mail Address:** jashworth@westberks.gov.uk

**Contact Officer Details**

**Name:** Carole Ruse  
**Job Title:** Policy Executive  
**Tel. No.:** 01635 519972  
**E-mail Address:** cruse@westberks.gov.uk

## **Supporting Information**

---

### **1. Background**

- 1.1 Service planning plays a vital part in assisting with corporate planning, and service performance management and monitoring across Council services.
- 1.2 This year, taking on board the comments from Members' on last year's Service Plan, the Plan has been re-named the Directorate Plan in order to reflect the overall strategic approach to work planning for Environment and Public Protection.
- 1.3 The Directorate Plan articulates how the Environment and Public Protection Service Grouping supports the Corporate Priorities flowing from the Community and Corporate Plans.

### **2. Structure of the Service Plan**

- 2.1 The Directorate Plan runs for three years from 2005, but will be refreshed each year to reflect changes regarding achievements for the services and key priorities and targets to support the Corporate and Community Plan objectives.
- 2.2 The Directorate Plan this year has a new look and layout. The first section articulates the national framework within which the Council works. The Corporate Priorities for Environment and Public Protection are then listed separately, showing the way in which the services deliver against the priorities.
- 2.3 Service Action Plans for each service also support the Directorate Plan. These plans show the targets for the services that support the Corporate Plan, Community Plan and service led priorities and how they will be delivered. These feed down into individual performance objectives for staff via the supervision and appraisal system.
- 2.4 A comprehensive list of Best Value Performance Indicators is included as an appendix. This list incorporates new and amended indicators for 2005/06. It will be enhanced during the early part of the year to indicate Performance Indicators that have a direct influence on the CPA score for the Environment Service Block. At the time of writing the Audit Commission have not yet finalised these indicators.
- 2.5 Members are asked to approve the Environment and Public Protection Directorate Plan for 2005-08.

## **Appendices**

---

Appendix 1 – The Environment and Public Protection Directorate Plan 2005-08

---

## **Consultation Responses**

---

### **Members:**

**Leader of Council:** Royce Longton

**Select Committee Chairmen:** Brian Bedwell  
**Shadow Executive Member** Geoff Findlay  
**Ward Members:** Not applicable  
**Opposition Spokesperson:** Not applicable  
**Advisory Members:** Not applicable  
**Local Stakeholders:** Not applicable  
**Officers Consulted:** Bill Jennison, Head of Countryside and Environment, Gary Lugg, Head of Planning and Transport Strategy, Mark Edwards, Head of Highways and Engineering, John Parfitt, Head of Public Protection.  
**Trade Union:** Not applicable